**Reporting Changes for 2019**

Please note that in 2019, this reporting information will be collected via an online acquittal form.

**Visiting fellow and lecture details**

|  |  |
| --- | --- |
| **Name of Miegunyah Distinguished Visiting Fellow** |  |
| **Visiting fellow home university and position** |  |
| **Dates of visit** |  |
| **Title of public lecture** |  |
| **Date of public lecture** |  |
| **Public lecture synopsis** | *Please expand this box as needed.* |

**Information about the visit**

Please include details on the activities undertaken by the fellow and the impact of these activities on the University community.

|  |
| --- |
| *Please expand this box or attach a separate word document.*  *Please also attach a copy of the public lecture. (PDF of slides or transcript.)* |

* You are encouraged to include photographs of the visit.
* You **must** provide at least one electronic copy of a professional quality photograph of the fellow to be used in future publications.

**Adherence to budget**

Please report on actual expenses. Any unused funds must be returned for use in the following year’s round.

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Comments** | **Budget** | **Actual** |
| Airfare |  |  |  |
| Accommodation |  |  |  |
| Dinner/Reception |  |  |  |
| Advertising |  |  |  |
| Visitor payments |  |  |  |
| Other |  |  |  |
| **TOTAL** |  | **$** | **$** |

**Host academic division details**

|  |  |
| --- | --- |
| **Faculty/school/department** |  |
| **Contact name** |  |
| **Contact signature** |  |
| **Head of department name** |  |
| **Head of department signature** |  |